

NanoMEMS Research , LLC

4000 Barranca Pkwy, Suite 250, Irvine, CA 92604 USA

E-mail: info@nanomems-research.com

Telephone: (310)259-0767

Enrollment Agreement

Course Title: Introduction to Nanotechnology

Dates of Course: _____

Total Fee: \$US295

Course Location: _____

How to Enroll:

1. Please, read **Terms and Conditions** on page #2.
2. Please, fill out the information below.

I, Print Name: _____

Affiliation: _____

Mailing Address: _____

Phone: _____ Fax: _____

E-mail _____

wish to enroll for the course: _____

to be held on (date(s)): _____

Student Signature: _____ Date: _____

3. Payment Options: The only acceptable forms of payment are check, money order, or bank-to-bank electronic fund transfer (with bank charges paid by student).

4. Payment Instructions (Choose one method of payment):

____ **Payment by check or money order:** Make your check or money order (US \$ ONLY on a US Bank or Traveler's Check) payable to: **NanoMEMS Research, LLC**. Send via Certified Mail or by courier (e.g. Federal Express) this form and the check or money order to: **NanoMEMS Research, LLC, 4000 Barranca Pkwy, Suite 250, Irvine, CA 92604**.

____ **Payment by bank-to-bank electronic fund transfer:** Upon completing and signing this form, scan it and e-mail it to: info@nanomems-research.com and we will provide you with our bank information needed for the electronic fund transfer.

5. Institution Representative Signature: _____ **Date:** _____

NOTE: This form is legally binding when signed by student and accepted by institution.

This institution **does not participate** in the Student Tuition Recovery Fund program.

Any questions or problems concerning this school that have not been satisfactorily answered or resolved by the school should be directed to the Bureau for Private Postsecondary and Vocational Education in the Department of Consumer Affairs, 400 R Street, Suite 5000, Sacramento, CA 95814, (916) 445-3427.

We are registered with the State of California. Registration means we have met certain minimum standards imposed by the state for registered schools on the basis of our written application to the state. Registration does not mean we have met all of the more extensive standards required by the state for schools that are approved to operate or licensed or that the state has verified the information we submitted with our registration form.

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Terms and Conditions:

1. **Delay in Operative Date of Student Contract Pending Visit:** Any written contract or agreement signed by a prospective student shall not become operative until the student attends the first class or session of instruction.
2. **Cancellation/Tuition Refund Policy:** If notice of cancellation is made **prior to or on the first day of instruction**, the institution shall refund 100 percent of the amount paid for institutional charges, less \$75. **Any notification of withdrawal or cancellation and any request for a refund is required to be made in writing.**
3. **Tuition Refund Policy; Example of the application of policy:**
 - a. **Example.** A course has been scheduled for September 15 beginning at 9AM, the enrollment agreement has been signed by both the student and the institution representative, and a payment of \$295 has been received by the institution. Then, if a notice of withdrawal, or cancellation, or a request for refund is made by the student in writing and received by the institution prior to September 15, or on September 15 before instruction begins, then the institution will refund \$220 to the student no later than October 15.
4. **Tuition Refund Policy; Time for Payment:** Payment of refunds is to be made within 30 days of determination of student withdrawal.
5. **Current Schedule of Student Charges, Purpose for Charges:**
 - a. **The Schedule of Student Charges:**
 - i. Registration Fee (Nonrefundable): \$75
 - ii. Tuition Fee (Refundable): \$220
 - iii. TOTAL Fee: \$295
 - b. **Purpose for Charges**
 - i. Registration Fee-Administrative Expenses
 - ii. Tuition Fee-Charge for Instruction
6. This institution reserves the right to cancel a course up to two weeks before the start of the course and its liability is limited to a full refund of the Total Fee.